



SYMPOSIA PROPOSAL

Propose a symposium to be considered for the conference programme by **clicking on symposium and by filling out the [symposium proposal](https://www.xcdsystem.com/euram/abstract/index.cfm?ID=Zz34wMg)** form here <https://www.xcdsystem.com/euram/abstract/index.cfm?ID=Zz34wMg>

Prior to submitting your proposal, please ensure that you run a spell check on all the texts you are submitting. In case of acceptance, parts of your proposal will be published on the EURAM website and proceedings.

The information that you provide filling the form should include:

Check that you have all items prepared prior to going to the online platform

Part 1 - Symposium

- Indicate Title (the name of the proposed Symposium. – **100 Characters without spaces max.**)
- Indicate to what SIGs you are submitting your Symposium proposal (1st Choice and - optional - 2nd choice). *You can either submit a proposal to one or two SIGs or to the General Conference Track and one SIG;*
- Tick the Declaration of Commitment (by sending this proposal to the EURAM 2019 Conference Programme Committee, the proponent's team commits to respect the deadlines and conditions in performing the tasks required by the Conference Programme Committee.)
- Provide a short bio of each proponent –**max. 100 words**;
- Describe previous experience of the proponents' team with this topic in major scholarly conferences –**max. 200 words**.
- Describe the objectives of the Symposium, the characteristics and methodology of the proposed sessions, and justify its relevance. Short description max. 100 words as well as long description of **max. 400 words**;
- Indicate at least 3 references related to the Symposium being proposed – **max. 100 words**;
- Indicate at least 3 keywords;
- Indicate the main networks: associations, journals, research centres, research teams, social media, etc. you intend to mobilise to promote the Conference and the symposium you are proposing;
- Indicate how many people the symposium may attract – **max. 100 words**;
- Indicate how you plan to structure the symposium in a 90-min. window (number of speakers, discussion, Q&A, etc.) – **max. 200 words**.

Part 2 - Proponents

- List the Proponents (we recommend teams of two or three scholars from different countries); You can add an existing contact profile as co-proponent or add a new contact profile as co-proponent (in case the proponent is not registered in the system).

Note: the Symposium Proposal Form can be saved and completed later.